

Health Administration Section Executive Committee meeting

December 14, 2016

Attendees:

Loy Bailey, Chair

Maria Jones, Treasurer

Dena Poteat, Secretary

Jennifer Medley

Absent:

Rebecca Martin

Loy called the meeting of the Health Administration Executive Committee to order.

Loy and Jennifer attended the last APHA planning meeting. The new process for speakers calls for Abstracts. Loy stated his understanding is that Ann will not need one if only talking to HAS. After some discussion Jennifer stated that the meeting is open to anyone so it was decided that she will need and Abstract. APHA will arrange for the room instead of the sections. Jennifer will clarify this with Quinyatta. Maria stated that our money is now in their account so this makes sense for them to book it.

Loy sent the abstract out for anyone that might want to be a speaker to complete. There are different categories for different types of presentations.

Old Business

Training needs survey

Maria emailed the training need survey to all of us. Loy asked had we had the opportunity to look over it. Jennifer stated that she would like to see that it is reformatted so that the 1st question is not highest level of education. Maria agreed and will reformat it. Jennifer asked could there also be a link or a way to direct people to our application for membership and what we are about. This is a great idea and Maria will check into this.

Nominating Committee

Loy is working on this and will get a group together.

Emerging Leader award

Dena is working on this and will get it out today or soon if not today.

Training

This will probably have to be an Abstract submitted to APHA for a training sponsored by HAS. Jennifer will ask Quinyatta if we can sponsor someone. Maria asked could be put together an Abstract of

who we wanted to speak. There will be less offering of sessions this year. Jennifer said she would help with the abstract.

By Laws

Completed and will be sent to members at least 30 days before May meeting.

Membership

Maria will update the application for 2017 and get loaded on the website. We will send out to in the next month or two.

Awards

In the next month or 2 we need to send brochures and application for leadership awards. Maria will update the applications and get them uploaded to web page.

Next meeting will be January 17, 2017.

Loy thanks us all for all our assistance.

There being no further discussion, the meeting was adjourned.

Respectfully submitted,

Dena Poteat

HAS secretary