

Health Administration Section Executive Staff meeting

August 24, 2016

Attendees:

Loy Bailey, Chair

Maria Jones, Treasurer

Dena Poteat, Secretary

Absent:

Jennifer Medley

Rebecca Martin

After review of bylaws to be sure we had a quorum, Loy called the meeting to order.

Promotion of HAS & Recruitment.

-Loy asked if there were any thoughts or recommendations. Dena suggested that Loy contact Don Adams to get on the Regional Directors agenda to promote HAS. Maybe offer points on PE if they are a member.

-Maria will contact Ida to see who has paid by payroll deductions and will contact the members that have not paid dues. 27 that were members last year have not paid.

Arrangements/Annual business meeting in new venue

-Crowne Plaza in Little Rock is the venue for 2017. APHA has gotten the signed agreement and Loy emailed it to officers. He will work with the arrangement committee to get a room for Thursday morning meeting.

Old Business

Reinstitution of the breakfast- This was tabled for now but Loy will look into the cost at the new venue. Maria said it was doable if less than \$500.00.

A suggestion at the last meeting was made to start the session at 8:00 instead of 7:30. This was agreed upon by all in attendance.

Bylaws update- Section # that is incorrect and the section on bank account is no longer separate. Jennifer, Ann, Maria and Loy agreed to work on this. Maria agreed to make suggested changes and email to the ones that agreed to work on it.

Outstanding/Supervisor Award

The discussion was held on offering 2 awards on emerging leader and established leader.

We all agreed this was a good plan. We decided that this could be placed under the nominating committee. Loy will get with Lisa Holt to see if she is willing to come up with criteria for the

Emerging Leader and we will use the same criteria for the Established. The discussion was that we would like for them to receive a plaque.

Trainings

Tracy Bradford has drafted a survey to go to ADH employees to get input on needs. Loy will go through Andi Ridgway to see if she can get it pushed out to employees. Maria will send us the survey.

New Business

List of Committees in By-laws

Membership- 3 to a committee

Programs-Vice Chair

By-laws committee

Resolution

Legislative

Nominating

Due to small membership now, might not need all of these. We do need 2 or 3 from each region to serve on Membership and to promote it.

No need for resolution and legislative right now. Need to flesh out the Nominating Committee.

Need more presence on website to make nominating easier.

Dates for next meetings. Oct. 13, 2016; January 17, 2017 and April 12, 2017 at 1:00 by video.

Meeting was adjourned

Respectfully submitted

Dena Poteat

HAS Secretary